

Registered number: 08558686
Charity number: 1166150

ETHICAL JOURNALISM NETWORK
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019



ETHICAL JOURNALISM NETWORK
(A Company Limited by Guarantee)

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ETHICAL JOURNALISM NETWORK
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2019

Trustees

Ms D Byrne, Chair
C M Elliott, Trustee
A K Gupta, Trustee
Dr Z Harb, Trustee
Ms R S Ogrey, Trustee
B Olufsen, Trustee
T Spence, Trustee

Company registered number

08558686

Charity registered number

1166150

Registered office

11 Vicarage Road, Stratford, London, E15 4HD

COMPANY SECRETARY

A K Gupta

CHIEF EXECUTIVE OFFICER

H Storm

Independent auditor

Desaur LLP, UNIT G, Kingsway Business Park, Oldfield Road, Hampton, Middlesex, TW12 2HD

ETHICAL JOURNALISM NETWORK
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2019

The Trustees present their annual report together with the audited financial statements of the company for the period from 1 April 2018 to 31 March 2019. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. Policies and objectives

To promote for the public benefit high ethical standards in journalism, based on principles of truth and accuracy, independence, fairness and impartiality, humanity and accountability by the provision of education and training of journalists and the publication of useful research.

b. Main activities undertaken to further the charity's purposes for the public benefit

In line with its charitable objectives, the EJM has carried out the following programmes and actions during the period in question:

- Programmes in co-operation with the Norwegian Ministry of Foreign Affairs (NMFA) to strengthen journalism, good governance and ethical performance in the Middle East, Turkey and China; as well as the development of an online ethics and data journalism course
- Establishing with media partners the ground-breaking Coalition for Ethical Journalism in Turkey, jointly funded by UNESCO, the NMFA and Fritt Ord (Norway)
- A programme with UNESCO supported by the European Union in the Western Balkans leading to the launch of the Balkan Network of Trusted Media, supported by more than 40 news media.
- The launch of the EJM's Ethical Media Audit process - a tool to improve transparency and governance in the ownership and administration of media - piloted with an independent news leader in Jordan.
- Opening the first phase of a multi-year project to promote independent journalism in Poland, Bulgaria, Hungary, the Czech Republic and Slovakia in partnership with the Evens Foundation.
- Various small programmes in the pursuit of the objectives of the EJM with the International Centre for Migration Policy and Development; International Labour Organisation; International Media Support; the Organization for Security and Co-operation in Europe; and others.
- Publication of the Ethics in the News international magazine (Saving the News: Ethics and the Fight for the Future of Journalism).

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

Achievements and performance

a. Review of activities

The EJM monitors and evaluates the impact of our work. We seek to ensure that all of our activities are gender-balanced in terms of participation and that our work increases interest in and improves recognition of the value of ethical journalism. In EJM organised activities 45 per cent of participants were women and 55 per cent men.

The following figures give an estimate of EJM reach during the year. They show that our work has reached far more than the participants we have invited to our core activities, which altogether number around 1,171 (almost double the 2018 figure of 592).

From April 2018 to March 2019, the EJM carried out 166 programme-related actions (an increase from 106 in 2018) where there was direct contact with our target groups – journalists and media executives; media academics and students of journalism; policymakers and civil society groups totalling over 7,000 individuals. The estimated reach of these actions is as follows:

- more than 500 policy makers and law enforcement officers;
- 687 editors and senior managers and 1,701 journalists, in our work linked to good-governance and ethical media management, combating hate-speech and the editorial standards in reporting migration.
- 1,106 journalism students and around 750 teachers at universities and journalism schools.
- 171 leaders of journalists' unions and media development professionals.
- 789 media ombudsmen and regulators to discuss issues of self-regulation in countries from Africa, the Middle East, China, Turkey and across Europe
- 660 representatives from civil society, non-government and press freedom groups
- 43 leaders of social media companies and online platforms

Throughout the year, the EJM was invited to contribute to discussions on the future of journalism and fighting misinformation in industry leading publications, podcasts and television interviews. We held six events at the Frontline Club in London, convening industry leaders to discuss issues of ethical journalism ranging from journalists and international criminal tribunals to censorship in Egypt

The funding of the EJM has changed since its inception. When it was first established, the charity gained a significant proportion of its funding from the Norwegian Ministry of Foreign Affairs, and this also included a contribution to core costs which covered salaries. By the end of the 2019 financial year, this contribution had decreased significantly, and although funding was still received from the NMFA, it did not significantly contribute to unrestricted funds. The financial outlook therefore dictates a need to review and diversify revenue streams – both sources and regions - to ensure an increased amount of unrestricted funding to cover core costs. This is to form part of the financial strategy going forward.

Financial review

a. Going concern

The EJM is a going concern and received further grant support with renewed contracts from the Norwegian Ministry of Foreign Affairs, UNESCO and other donors to continue its programme of activities.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

b. Principal funding

The financial position of the EJM is as set out in the accounts. During this period the EJM received grants from the Norwegian Ministry of Foreign Affairs, UNESCO, the Council of Europe, the International Centre for Migration Policy Development, the International Labour Organization, Fritt Ord, the Evens Foundation, the Organization for Security and Co-operation in Europe, International Media Support as well as donations. The EJM continues to look to diversify its funding sources, with a specific interest in exploring potential core funding.

c. Material investments policy

The EJM has no investments and therefore no investment policy has been necessary. This is a subject which will be reviewed. The EJM has no major reserves, although it has accrued funds for further work in pursuit of its objectives which is included in the cash available in the current account.

Structure, governance and management

a. Constitution

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006 and is a registered charity (registered Charity Commission no. 1166150). The EJM's Articles of Association (including amendments adopted in 2017) are available on its website as well as details of its governance and administration. The EJM's Board is made up of a Chair, Treasurer and Board members. For this time period, the daily work was overseen by Chris Elliott, as interim Director.

b. Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association. Hannah Storm was appointed the EJM's Chief Executive Officer and took over from Chris Elliott on April 4, 2019.

c. Organisational structure and decision making

The EJM held Board meetings in London on April 5, June 27, and December 6, 2018, and in Oslo on September 18 2018. The minutes and records of these meetings are available for inspection at the registered offices of the EJM. The Board members (Directors) give of their time freely and no remuneration was paid in the year.

d. Risk management

The Trustees actively review once a year any major risks, which the charity faces on a regular basis, combined with a regular review of controls over key financial systems. This will provide sufficient resources in the event of adverse conditions. The trustees have assessed the operational and business risks faced by the charity and are satisfied that systems and procedures in place to mitigate the significant risks are adequate.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2019

Plans for future periods

a. Future developments

Continuing into 2019, the EJNI continues to build relationships with various existing and potential donors so that core funding is in place for the new projects to be undertaken.

Trustees' responsibilities statement

The Trustees (who are also directors of the Ethical Journalism Network for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that Ashok Gupta, Company Secretary, Hannah Storm, CEO and Chris Elliott, Director EJNI, will undertake to ensure that the information within the report is correct and that:

- there is no relevant audit information of which the charitable company's auditor is unaware, and
- all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information have been taken and to ensure that the charitable company's auditor is aware of that information.

Auditor

The auditor, Desaur LLP, has indicated its willingness to continue in office. The Trustees will propose a motion re-appointing the auditor at a meeting of the Trustees.

This report was approved by the Trustees, on 10 December 2019 and signed on their behalf by:

A K Gupta, Trustee



ETHICAL JOURNALISM NETWORK
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ETHICAL JOURNALISM NETWORK

Opinion

We have audited the financial statements of Ethical Journalism Network (the 'charitable company') for the year ended 31 March 2019 set out on pages 9 to 18. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ETHICAL JOURNALISM NETWORK

required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ETHICAL JOURNALISM NETWORK

opinions we have formed.

Desaur LLP

Desaur LLP

Chartered Certified Accountants
Statutory Auditor

UNIT G, Kingsway Business Park
Oldfield Road
Hampton
Middlesex
TW12 2HD
10 December 2019

Desaur LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

ETHICAL JOURNALISM NETWORK
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019**

| | Note | Unrestricted funds 2019 £ | Restricted funds 2019 £ | Total funds 2019 £ | Total funds 2018 £ |
|--|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | - | 283,228 | 283,228 | 284,191 |
| Investments | 3 | - | - | - | 197 |
| Other income | | 3,076 | - | 3,076 | 19,630 |
| Total income | | <u>3,076</u> | <u>283,228</u> | <u>286,304</u> | <u>304,018</u> |
| Expenditure on: | | | | | |
| Charitable activities | 4,5,6 | 69,459 | 201,376 | 270,835 | 185,214 |
| Total expenditure | 7 | <u>69,459</u> | <u>201,376</u> | <u>270,835</u> | <u>185,214</u> |
| Net movement before transfers | | <u>(66,383)</u> | <u>81,852</u> | <u>15,469</u> | <u>118,804</u> |
| Transfers between Funds | 12 | 120,386 | (120,386) | - | - |
| Net income / (expenditure) before other recognised gains and losses | | <u>54,003</u> | <u>(38,534)</u> | <u>15,469</u> | <u>118,804</u> |
| Other recognised gains | | - | - | - | 2,202 |
| Net movement in funds | | <u>54,003</u> | <u>(38,534)</u> | <u>15,469</u> | <u>121,006</u> |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | <u>69,624</u> | <u>51,382</u> | <u>121,006</u> | - |
| Total funds carried forward | | <u><u>123,627</u></u> | <u><u>12,848</u></u> | <u><u>136,475</u></u> | <u><u>121,006</u></u> |

The notes on pages 11 to 18 form part of these financial statements.

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REGISTERED NUMBER: 08558686

BALANCE SHEET
AS AT 31 MARCH 2019


| | Note | £ | 2019 £ | £ | 2018 £ |
|---|------|-----------------|----------------|-----------------|----------------|
| Current assets | | | | | |
| Debtors | 10 | 57,130 | | 39,190 | |
| Cash at bank and in hand | | 107,935 | | 115,431 | |
| | | <u>165,065</u> | | <u>154,621</u> | |
| Creditors: amounts falling due within one year | 11 | (28,590) | | (33,615) | |
| Net current assets | | | 136,475 | | 121,006 |
| Net assets | | | 136,475 | | 121,006 |
| Charity Funds | | | | | |
| Restricted funds | 12 | | 12,848 | | 51,382 |
| Unrestricted funds | 12 | | 123,627 | | 69,624 |
| Total funds | | | 136,475 | | 121,006 |

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit has been carried out in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 10 December 2019 and signed on their behalf, by:

A K Gupta, Trustee 

C M Elliott, Trustee 

The notes on pages 11 to 18 form part of these financial statements.

ETHICAL JOURNALISM NETWORK
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Ethical Journalism Network meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Going concern

At the time of approving the accounts, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably.

Income from fees is recognised as earned.

Other income includes reimbursed expenses and small donations in kind which are recognised in the period in which it is receivable.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. Accounting Policies (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objectives of the company. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Cash at Bank and in hand

Cash at bank and in hand includes cash and deposits held.

1.8 Taxation

The company is exempt from corporation tax on its charitable activities.

1.9 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

1.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund.

1.11 Comparatives

The comparatives in the accounts are from the period 1 April 2017 to 31 March 2018.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

2. Income from donations and legacies

| | Unrestricted funds 2019 £ | Restricted funds 2019 £ | Total funds 2019 £ | Total funds 2018 £ |
|-------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Grants | - | 283,228 | 283,228 | 284,191 |
| <i>Total 2018</i> | - | 284,191 | 284,191 | |

3. Investment income

| | Unrestricted funds 2019 £ | Restricted funds 2019 £ | Total funds 2019 £ | Total funds 2018 £ |
|---------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Interest receivable | - | - | - | 197 |
| <i>Total 2018</i> | 197 | - | 197 | |

4. Direct costs

| | Journalism Related Activities £ | Total 2019 £ | Total 2018 £ |
|-------------------|--|--------------------|--------------------|
| All direct costs | 148,532 | 148,532 | 15,088 |
| <i>Total 2018</i> | 15,088 | 15,088 | |

ETHICAL JOURNALISM NETWORK
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

5. Support costs

| | Journalism related Activities £ | Total 2019 £ | Total 2018 £ |
|----------------------|--|--------------------|--------------------|
| Administration costs | 64,513 | 64,513 | 68,885 |
| Bank charges | 1,676 | 1,676 | 868 |
| Wages and salaries | 42,000 | 42,000 | 84,000 |
| National insurance | 1,633 | 1,633 | 6,340 |
| Pension cost | 1,260 | 1,260 | 987 |
| | <u>111,082</u> | <u>111,082</u> | <u>161,080</u> |
| <i>Total 2018</i> | <u>161,080</u> | <u>161,080</u> | |

6. Governance costs

| | Unrestricted funds 2019 £ | Restricted funds 2019 £ | Total funds 2019 £ | Total funds 2018 £ |
|----------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Auditors' remuneration | 2,700 | - | 2,700 | 2,250 |
| Accountancy and legal fees | 8,521 | - | 8,521 | 6,796 |
| | <u>11,221</u> | <u>-</u> | <u>11,221</u> | <u>9,046</u> |

7. Analysis of Expenditure by expenditure type

| | Staff costs 2019 £ | Other costs 2019 £ | Total 2019 £ | Total 2018 £ |
|-------------------------------|--------------------------|--------------------------|--------------------|--------------------|
| Journalism related activities | 44,893 | 214,721 | 259,614 | 176,168 |
| Expenditure on governance | - | 11,221 | 11,221 | 9,046 |
| | <u>44,893</u> | <u>225,942</u> | <u>270,835</u> | <u>185,214</u> |
| <i>Total 2018</i> | <u>91,327</u> | <u>93,887</u> | <u>185,214</u> | |

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

8. Net income/(expenditure)

This is stated after charging:

| | 2019 £ | 2018 £ |
|--------------------------------|-----------|-----------|
| Auditor's remuneration - audit | 2,700 | 2,250 |

During the year, 1 Trustee received fees amounting to £350 (2018 - £NIL).

During the year, no Trustees received any benefits in kind (2018 - £NIL).

5 Trustees received reimbursement of expenses amounting to £4,865 in the current year, (2018 - 3 Trustees £5,383).

9. Staff costs

Staff costs were as follows:

| | 2019 £ | 2018 £ |
|-----------------------|---------------|---------------|
| Wages and salaries | 42,000 | 84,000 |
| Social security costs | 1,633 | 6,340 |
| Other pension costs | 1,260 | 987 |
| | <u>44,893</u> | <u>91,327</u> |

The average number of persons employed by the company during the year was as follows:

| | 2019 No. | 2018 No. |
|----------------|-------------|-------------|
| Administration | 1 | 2 |

No employee received remuneration amounting to more than £60,000 in either year.

10. Debtors

| | 2019 £ | 2018 £ |
|--------------------------------|---------------|---------------|
| Other debtors | 1,008 | 39,190 |
| Prepayments and accrued income | 56,122 | - |
| | <u>57,130</u> | <u>39,190</u> |

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

11. Creditors: Amounts falling due within one year

| | 2019 | 2018 |
|------------------------------------|--------|--------|
| | £ | £ |
| Trade creditors | 2,300 | - |
| Other taxation and social security | - | 1,115 |
| Other creditors | - | 828 |
| Accruals and deferred income | 26,290 | 31,672 |
| | 28,590 | 33,615 |
| | 28,590 | 33,615 |

12. Statement of funds

Statement of funds - current year

| | Balance at 1 April 2018 | Income | Expenditure | Transfers in/out | Balance at 31 March 2019 |
|---------------------------|----------------------------|---------|-------------|---------------------|--------------------------------|
| | £ | £ | £ | £ | £ |
| Unrestricted funds | | | | | |
| General Funds - all funds | 69,624 | 3,076 | (69,459) | 120,386 | 123,627 |
| | 69,624 | 3,076 | (69,459) | 120,386 | 123,627 |
| Restricted funds | | | | | |
| NMFA | 51,382 | 135,863 | (123,321) | (63,924) | - |
| UNESCO | - | 33,001 | (21,864) | - | 11,137 |
| ICMPD | - | 4,761 | - | (4,761) | - |
| OSCE | - | 7,739 | (412) | (7,327) | - |
| ILO | - | 31,546 | (15,533) | (16,013) | - |
| Kopinor | - | 16,896 | (13,793) | (3,103) | - |
| Fritt Ord | - | 27,621 | (9,467) | (18,154) | - |
| Free Press Unlimited | - | 7,187 | (250) | (6,937) | - |
| Evens Foundation | - | 4,364 | (2,653) | - | 1,711 |
| Various other donors | - | 14,250 | (14,083) | (167) | - |
| | 51,382 | 283,228 | (201,376) | (120,386) | 12,848 |
| | 51,382 | 283,228 | (201,376) | (120,386) | 12,848 |
| Total of funds | 121,006 | 286,304 | (270,835) | - | 136,475 |

Statement of funds - prior year

| | Balance at 1 April 2017 | Income | Expenditure | Transfers in/out | Gains/ (Losses) | Balance at 31 March 2018 |
|---------------------------|----------------------------|--------|-------------|---------------------|--------------------|--------------------------------|
| | £ | £ | £ | £ | £ | £ |
| General Funds - all funds | - | 19,827 | (16,112) | 65,909 | - | 69,624 |
| | - | 19,827 | (16,112) | 65,909 | - | 69,624 |
| | - | 19,827 | (16,112) | 65,909 | - | 69,624 |

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12. Statement of funds (continued)

Restricted funds

| | | | | | | |
|----------------------|---|----------------|------------------|-----------------|--------------|---------------|
| NMFA | - | 197,885 | (148,705) | - | 2,202 | 51,382 |
| UNESCO | - | 18,165 | (9,808) | (8,357) | - | - |
| ICMPD | - | 24,430 | - | (24,430) | - | - |
| OSCE | - | 7,669 | - | (7,669) | - | - |
| ILO | - | 17,698 | (10,249) | (7,449) | - | - |
| Kopinor | - | - | (340) | 340 | - | - |
| University of Vienna | - | 4,371 | - | (4,371) | - | - |
| EU Project | - | 13,973 | - | (13,973) | - | - |
| | - | <u>284,191</u> | <u>(169,102)</u> | <u>(65,909)</u> | <u>2,202</u> | <u>51,382</u> |

Summary of funds - current year

| | Balance at 1 April 2018 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 March 2019 £ |
|------------------|---------------------------------|----------------|------------------|--------------------------|-------------------------------------|
| General funds | 69,624 | 3,076 | (69,459) | 120,386 | 123,627 |
| Restricted funds | 51,382 | 283,228 | (201,376) | (120,386) | 12,848 |
| | <u>121,006</u> | <u>286,304</u> | <u>(270,835)</u> | <u>-</u> | <u>136,475</u> |

Summary of funds - prior year

| | Balance at 1 April 2017 £ | Income £ | Expenditure £ | Transfers in/out £ | Gains/ (Losses) £ | Balance at 31 March 2018 £ |
|------------------|---------------------------------|----------------|------------------|--------------------------|-------------------------|-------------------------------------|
| General funds | - | 19,827 | (16,112) | 65,909 | - | 69,624 |
| Restricted funds | - | 284,191 | (169,102) | (65,909) | 2,202 | 51,382 |
| | - | <u>304,018</u> | <u>(185,214)</u> | <u>-</u> | <u>2,202</u> | <u>121,006</u> |

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13. Analysis of net assets between funds

Analysis of net assets between funds - current year

| | Unrestricted funds 2019 £ | Restricted funds 2019 £ | Total funds 2019 £ |
|-------------------------------|------------------------------------|----------------------------------|-----------------------------|
| Current assets | 152,219 | 12,848 | 165,067 |
| Creditors due within one year | (28,592) | - | (28,592) |
| | <u>123,627</u> | <u>12,848</u> | <u>136,475</u> |

Analysis of net assets between funds - prior year

| | <i>Unrestricted funds 2018 £</i> | <i>Restricted funds 2018 £</i> | <i>Total funds 2018 £</i> |
|-------------------------------|--|--|---------------------------------------|
| Current assets | 101,296 | 53,326 | 154,622 |
| Creditors due within one year | (31,672) | (1,944) | (33,616) |
| | <u>69,624</u> | <u>51,382</u> | <u>121,006</u> |

14. Contingent liabilities

The accounts do not include an amount of £12,444 that is in dispute with HMRC. The company has received confirmation that this amount will not be pursued until this query has been resolved.

15. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,260 (2018 - £987). Contributions totalling £Nil (2018 - £119) were payable to the fund at the balance sheet date and are included in creditors.

16. Related party transactions

During the year, the director C Elliott received remuneration in the form of honorarium fees amounting to £22,500 and reimbursement of expenses amounting to £3,584.

17. Controlling party

The operations of the charitable company are controlled by the trustees.